

Christmas Presents for Kids in Care Limited Privacy Policy

In this Privacy Policy, 'us, 'we' or 'our' means Christmas Presents for Kids in Care Limited (ABN 88 618 869 855).

In the course of our charitable activities in Australia, there are circumstances where we collect personal information. This Privacy Policy has been developed to ensure that such information is handled appropriately.

By providing personal information to us, you consent to our collection, use and disclosure of your personal information in accordance with this Privacy Policy, the Privacy Act and any other arrangements that apply between us. We may change our Privacy Policy from time to time by publishing changes to it on our website. We encourage you to check our website periodically to ensure that you are aware of our current Privacy Policy.

Personal information includes information or an opinion relating to an identified individual, or information that makes the individual reasonably identifiable.

What information is collected and how?

We may collect some or all of the following information from you:

- name and address;
- age or date of birth;
- telephone number or other contact details;
- email address;
- bank account details or credit card information;

We may collect personal information either directly from you, or from third parties. We may collect this information when you:

- register on our website;
- fill out any forms we have made available;
- communicate with us by telephone, through correspondence, chats, email, or when you share information with us from other social media services or websites;
- interact with our sites, services, content or advertising; or
- make a donation to us or enquire about a potential donation or partnership.

How we store and protect your personal information

We do not disclose personal information without your permission unless the disclosure is either:

- in accordance with this Privacy Policy or any agreement you enter into with us; or
- required or authorised by law, including the Australian Privacy Principles under the Privacy Act.



We generally hold personal information in secure, password protected computer systems. Service Providers implement a number of industry-standard physical and electronic practices to protect your personal information from misuse, interference and loss, and unauthorised access, medication or disclosure, including the use of encryption mechanisms, password protection, and other security measures. We remind you, however, that the internet is not a secure environment and although care is taken, we cannot guarantee the security of information you provide to us via electronic means.

We take reasonable steps to destroy or permanently de-identify personal information when we no longer need it.

Communication preferences

To update us with your communications preferences, including electing NOT to receive further information from us, please contact on <u>info@forkidsincare.org.au</u>.

Complaints

If you wish to complain about an interference with your privacy, please send your complaint in writing to <u>info@kidsincare.org.au.</u>

Changes to the policy

We may update, modify or remove this policy at any time without prior notice. Any changes to the privacy policy will be published on our website.

This policy is effective October 2024. If you have any comments on the policy, please contact us on info@forkidsincare.org.au.